



SA IMET Education Subcommittee

Terms of Reference

Purpose

SA IMET is a Health Advisory Council established to improve the quality of education, training and welfare for trainee medical officers within South Australia and to make recommendations for the accreditation of trainee medical officer positions in the State's health services.

The Education Subcommittee will provide leadership in postgraduate medical education and training. The Subcommittee will provide advice to SA IMET Council on appropriate education and training activities for junior doctors in South Australia.

Reporting

The Education Subcommittee will, through its Chair, report to the SA IMET Council.

Functions

The Education Subcommittee will operate in a manner consistent with the SA IMET Health Advisory Council rules and will undertake functions defined by those rules and as determined by the Council. These will include:

1. Advising SA IMET Council on:

- partnerships with relevant stakeholders, including Universities and professional Colleges, to enhance vertical and horizontal integration of medical education programs
- initiatives that foster greater sharing of expertise, information and a continuum of learning
- simulated learning environments to support postgraduate medical education, working in particular with the SA Health Statewide Simulation Coordinating Committee
- partnerships with relevant national and jurisdictional organisations
- appropriate communication with SA Health regarding trainee education, health and welfare issues

2. Monitoring for effectiveness and quality:

- current medical education and training programs for Trainee Medical Officers
- implementation of the Australian Curriculum Framework for Junior Doctors
- implementation of new learning technologies

Proceedings of the Subcommittee

The proceedings of the subcommittee will be governed by the rules of the Health Advisory Council (Part 3), excepting that:

- The Sub-committee will meet four times per year.

- There will be a maximum time allocation of 2 hours for each meeting.
- Material which has not been circulated in accordance with the Health Advisory Council rules may be tabled at meetings only for information or discussion and may only be voted on with the approval of the Chair.

Powers

The Subcommittee will have the power to:

- seek advice from external experts;
- co-opt members to the Subcommittee as required;
- establish working groups to perform activities relevant to its functions
- liaise and work with other SA IMET Council Subcommittees and working groups;
- consult appropriately in order to obtain information relevant to the functions of the Subcommittee;
- liaise with SA IMET Council, the Medical Board of South Australia (or its successor) and other key stakeholders.

Membership

The membership of the Education Subcommittee will be as follows:

- Chairperson appointed by SA IMET Council who will be a member of SA IMET Council;
- Chair or Deputy Chair of SA IMET;
- Clinician Term Supervisor;
- SA Health Workforce Division representative;
- MEO representative or equivalent;
- DCT representative or equivalent;
- University representative;
- SA IMET JMO Forum members (2 positions);
- SA IMET nominees (up to 2 positions).

Members will be appointed for a 3 year term. Members have the option of being reappointed for a consecutive term.

Support

The Subcommittee will be supported by the SA IMET secretariat to carry out its functions.

Review

The Terms of Reference will be reviewed by the SA IMET Council annually.

Next Review Date

June 2011