



SA IMET IMG Subcommittee

Terms of Reference

Purpose

SA IMET is a Health Advisory Council established to improve the quality of education, training and welfare of junior medical officers which includes International Medical Graduates (IMGs) within South Australia.

The IMG Subcommittee will ensure for SA IMET the achievement of its goals in relation to the education and training of IMGs by:

- identifying issues relevant to their training and education and submitting recommendations to SA IMET council; and
- advising on policy development relevant to IMGs and their employment opportunities in South Australia

Reporting

The IMG Subcommittee will, through its Chair, report to the SA IMET Council.

Functions

The IMG Subcommittee will operate in a manner consistent with the SA IMET Health Advisory Council rules and will undertake functions defined by those rules and as determined by the Council. These will include:

- understanding, through research, advisory processes and discussion, the experiences of IMGs working and seeking work in South Australia;
- promoting IMG career development in the Australian Health System;
- promoting and evaluating the quality education for junior IMGs;
- development and review of policies and position statements relating to IMGs and their education and practice within SA Health;
- providing a consultative and advisory reference panel for the SA IMET IMG Programs coordinator;
- facilitating the activities of the SA IMET IMG Programs coordinator in each metropolitan teaching hospital so as to enhance the support for IMGs employed by these hospitals; and
- reviewing national initiatives relevant to junior medical officer and IMG education and practice and making, where appropriate from these initiatives, recommendations to SA IMET Council.

Proceedings of the Subcommittee

The proceedings of the subcommittee will be governed by the rules of the Health Advisory Council (Part 3), excepting that:

- The Subcommittee will meet at least four times per year.
- There will be a maximum time allocation of 2 hours for each meeting.
- Material which has not been circulated in accordance with the Health Advisory Council rules may be tabled at meetings only for information or discussion and may only be voted on with the approval of the Chair.

Powers

The Subcommittee will have the power to:

- seek advice from external experts;
- co-opt members to the Subcommittee as required;
- establish working groups to perform activities relevant to its functions;
- liaise and work with other SA IMET Council Subcommittees and working groups;
- consult appropriately in order to obtain information relevant to the functions of the Subcommittee; and
- liaise with SA IMET Council, the Medical Board of South Australia (or its successor), the Australian Medical Council and other key stakeholders.

Membership

The membership of the IMG Subcommittee will be as follows:

- Chairperson appointed by SA IMET Council who will be a member of SA IMET Council;
- SA IMET IMG Programs coordinator;
- SA IMET nominee;
- DCT or MEO representative or equivalent;
- AMC examiner or Workplace Based Assessment assessor;
- Up to 4 IMGs, currently employed by SA Health, from different allocation centres

Members will be appointed for a 3 year term. Members have the option of being reappointed for a consecutive term.

Support

The Subcommittee will be supported by the SA IMET secretariat to carry out its functions.

Review

The Terms of Reference will be reviewed by the Subcommittee and SA IMET Council annually.

Next Review Date

June 2011