

SA IMET

Department of Health (DH)

Application for AREA OF NEED (AON) Status for a Vacant Medical Position (New Position / Extension of an Existing Position)

Area of Need designation is current for the term of appointment up to 4 years

This form can be used for new positions or extension of existing positions. Please complete a separate form for each application, unless the positions are identical.

SECTION I : APPLICANT ORGANISATION DETAILS			
Name and address of requesting body <i>(eg. A recruitment agency, an employer, a Local Council submitting an application on behalf of a GP Practice; a regional Health Service applying on behalf of a health service)</i>			
Name and address of employing body <i>(if different from requesting body)</i>			
Contact Person for the processing of this application			
Name	Phone	Fax	Email

SECTION II: POSITION DETAILS	
<i>A proforma of a position description in a suitable format for general practice can be found at http://www.health.sa.gov.au/medicalofficer/Default.aspx?tabid=136 . Hospitals may elect to use existing position descriptions. Please submit a position description with this application.</i>	
Position Details <i>(place a tick in the relevant box)</i>	
<input type="checkbox"/> New <input type="checkbox"/> Existing	
<input type="checkbox"/> General Practitioner <input type="checkbox"/> Specialist, field: _____	
<input type="checkbox"/> Hospital Medical Officer	
Position Title: <i>(including no. if identical positions being applied for)</i>	
Principal location of the position <i>(eg town, hospital, health service)</i>	
Private practice location/s <i>(where the doctor will have rights of private practice - if applicable)</i>	
Name of Doctor <i>(if applicable)</i>	
Doctors Country of Origin	
Intended duration of appointment	
Intensions in relation to retention of the medical practitioner in the position	

SECTION III: CRITERIA REQUIREMENTS

This application needs to meet the requirements as outlined in ‘Criteria for Eligibility for Area of Need Status’ <http://www.health.sa.gov.au/medicalofficer/Default.aspx?tabid=136>. Please note that applications will be assessed against relevant criterion. Please attach supporting documentation to this application form.

CRITERIA 1 Evidence Of Need

- a) refer to Assessment Criteria document – evidence of need detail below:
 - the reason for the vacancy
 - size and profile of the health service/practice
 - access to other health services
 - impact on service delivery if the position is left unfilled
 - **the impact on public health services if the position is not filled**

b) District of Workforce Shortage

If a medicare provider number is required for the position:
Is the position being applied for in a location listed as a
District of Workforce Shortage (DWS) as determined by the
Australian Government Department of Health and Ageing?

YES NO

For further information regarding DWS, refer
<http://www.health.gov.au/internet/otd/publishing.nsf/content/work-dws>
 Please attach any additional information to your submission.

a) Advertising (*Copies of all advertisements and/or invoices must be attached*)
 National and State advertising required and where appropriate advertising through specific Royal College and global media/sites.

Advertising:
 -advertising within the last 6 months; and
 -adequate exposure of advertising ie at least one attempt at advertising 3 months previously

Name of Publication	Dates
1.	
2.	
3.	

b) Outcome of advertising

Number of expressions of interest (identify number of expressions of interest by Australian graduates and by IMGs)

Number of applicants who applied for the position:

Number of applicants interviewed:

Applicants interviewed were found unsuitable due to the following reasons (do not identify applicants by name):

CRITERIA 3 REGIONAL HEALTH SERVICE INVOLVEMENT

If the medical practitioner position is:

- 1. a procedural GP
- 2. a specialist

then support is required from the CEO/Health Service Board.

a) Letter of Support

The Chief Executive Officer/Health Service Board is aware of the application and a letter to support procedural/Specialist practice is attached. Yes

Criteria 4 - Other Relevant Information

Other information relevant to recruitment of a medical practitioner into this position eg history of recruitment difficulties, specific difficulties with the site eg extremely remote/night work only

The Department of Health will undertake the assessment upon receipt of a complete application (including relevant attachments). Please note that an incomplete application will delay the assessment process.

Name of officer responsible for submitting the application	Designation	Signature	Date

The complete application, **including** relevant attachments should be sent to:

Joanna Krips
 SA IMET
 Department of Health (DH)
 Level 6, Citi Centre Building
 11 Hindmarsh Square
 Adelaide SA 5000
 or
 faxed to:
 08 8226 6610

Checklist

Before submitting your application form please make sure it contains the following information (you may attach additional information if needed):

1. Evidence of labour market testing;
2. Documentation showing evidence of regional health service support; and
3. A completed position description, including conditions of employment.